

BDES COURSE ENROLLMENT FORM



Send saved and completed form to:

Email: gary@bdastesting.com

or mail to:

BDES at BDAS, LLC.

1141 Red Mile Road. Suite 202.

Lexington, KY 40504

BDES USE ONLY

Course: _____

Form Receipt date: _____

No. _____

Dep. invoice sent _____ # _____

Deposit rcvd. _____

Final Invoice sent _____/Pymt. _____

BDES offers basic and advanced courses of instruction in alcohol beverage production, sensory evaluation, beverage style evaluations and tastings. Enrollees must be 21 years of age at the time the course is presented. Courses are held at our Laboratory and Classroom facilities in Lexington KY. Details of courses and classes appear on line at www.bdastesting.com. Alumni students receive discounts on courses reflected in the final invoice amount for the class. Other discounts may apply as advertised. See full instructions below the active application form.

ENROLLEE INFORMATION	DATE:	This is an active, electronically fillable PDF form. Print & type or fill-in on line. SAVE data before printing or Emailing. Save for future use. The form will be used to issue the required Deposit fee/Final Payment Invoice (see notes below)
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Enrollee/billing contact details (if more than one person from your institution is applying use this form or separate forms as required for billing purposes)	
Name(s)	
Email Address	
Physical Address (for the invoice)	
Billing Email (if different to above):	
Which Course are you applying for?	
Date of Course	
Which course(s)/class(es) have you attended at BDES before? Or State "none". [Alumni discounts may apply]	
^Request just one full payment invoice? [May qualify for an early bird discount] Additional info may be added here?	

Course enrollment is restricted to a maximum of 18 participants, providing the best educational contact possible between student and instructor(s). Enrollment is on a first come - first served basis, with security of enrollment ensured upon receipt/acceptance of deposit*. Registration fee/deposits are non-refundable unless the class is already full - with no reserve capacity, or if the course or class is canceled by BDES for any reason. Deposit amounts will be \$300 or up to 25% of the class/course fee (per person) as illustrated in the on-line announcements or brochures etc. *Note: Half day, tasting and other short or highly specialized classes etc., require full payment up front with no refunds unless your application to enroll cannot be honored.

Registrants will typically receive just one invoice if accepted for the course - [multiple payments being possible on this one Invoice](#) - click the pencil icon link on the Invoice and select the payment amount. The first payment is for the deposit - ensuring placement in the class (non-refundable) [NET 15 days]** Then, approx. 30 days (or less) prior to the course date, a follow up notice will be issued (the Invoice forwarded to you again) to finalize the enrollment (payment due immediately upon receipt). For budget purposes if you wish to pay the full course amount immediately this can be arranged through this one Invoice process. ^Note on application form above. *To secure a place the deposit should be paid as soon as possible - our courses do fill up fast. Payments can be made securely on line or via mailed check. Remember though that if your payment arrives after the course has been filled - enrollment will be forfeited and a refund issued. [Please check spam filters to ensure invoices are received]

Other policies are described in our brochures and as included with the invoice. Students can elect another person to attend in their place in the event they cannot attend for any reason, or apply 75% of the final course dues towards future classes or courses. No refunds on final payments unless circumstances are beyond our control for running the course safely or as originally advertised. Once accepted or enrolled, additional details regarding your trip to KY and course participation (meal requirements/dietary issues etc.,) will follow.

Contact us for further instructions as needed - Phone 859.278.2533 - Email address noted as above & see www.bdastesting.com for updated course details.
Course information may also be found via other promotional avenues - details may change and be updated as needed. © 2021 Gary Spedding, BDAS, LLC & BDES