

BDES COURSE ENROLLMENT FORM



Send saved and completed form to:
 Email: gary@alcbveeducation.com
 or mail to:
 BDES at BDAS, LLC.
 1141 Red Mile Road. Suite 202.
 Lexington, KY 40504

BDES USE ONLY
 Course: _____
 Form Receipt date: _____
 No. _____
 Dep. invoice sent _____ # _____
 Deposit rcvd. _____
 Final Invoice sent ____/Pymt. ____

BDES offers basic and advanced courses of instruction in alcohol beverage production, sensory evaluation, beverage style evaluations and tastings. Enrollees must be 21 years of age at the time the course is presented. Courses are held at our Laboratory and Classroom facilities in Lexington KY. Details of courses and classes appear on line at www.bdastesting.com. Alumni students receive discounts on courses reflected in the final invoice amount for the class. Other discounts may apply as advertised. See full instructions below the active application form.

ENROLLEE INFORMATION	DATE:	This is an active, electronically fillable PDF form. Print & type or fill-in on line. SAVE data before printing or Emailing. Save for future use. The form will be used to issue both the required Deposit fee Invoice and Final Payment Invoice
Enrollee/billing contact details (if more than one person from your institution is applying use this form or separate forms as required for billing purposes:		
Name(s)		
Email Address		
Physical Address (for invoice)		
Billing Email (if different to above):		
Which Course are you applying for?		
Date of Course		
Which course(s)/class(es) have you attended at BDES before? Or State "none".		
^Request just one full payment invoice? <small>[May qualify for an early bird discount]</small>		

Course enrollment is restricted to a maximum of 18 participants, providing the best contact possible between student and instructor(s). Enrollment is on a first come - first served basis, with security of enrollment ensured upon receipt/acceptance of deposit*. Registration fee/deposits are non-refundable unless the class is already full - with no reserve capacity, or if the course or class is canceled by BDES for any reason. Deposit amounts will typically be 25% of the class/course fee (per person) as illustrated in the on-line announcements or brochures etc. **Note: Half day, tasting and other short or highly specialized classes etc., require full payment up front with no refunds unless your application to enroll cannot be honored.*

Registrants will typically receive two invoices if accepted for the course - one for the deposit - ensuring placement in the class (non-refundable) [NET 15 days]** and then, 30 days (or less) prior to the course date, a follow up invoice will be issued to finalize the enrollment (payment due immediately upon receipt). For budget purposes if you wish to pay the full course amount immediately this can be arranged through just one Invoice. ^Note on application form above. *To secure a place the deposit should be paid as soon as possible - our courses do fill up fast.

Other policies are described in our brochures and as included with the initial invoice. Students can elect another person to attend in their place in the event they cannot attend for any reason or apply 75% of the final course dues towards future classes or courses. *No refunds on final payments.*

Contact us for further instructions as needed - Phone 859-278-2533 - Email address noted as above & see www.bdastesting.com for updated course details.
Course information may also be found via other promotional avenues - details may change and be updated as needed.